

KEYSTONE NATIONAL MIDDLE SCHOOL

# Enrollment Form

## Three easy ways to enroll at Keystone:



### Online

Go to [www.keystonemiddleschool.com](http://www.keystonemiddleschool.com) and click on Enroll Now—this is the quickest way to enroll.



### Phone

Call a Student Admissions Specialist at **1-888-880-5488**.



### Fax or Mail

Complete this enrollment form in three simple steps:

**Step 1:** Choose grade-level enrollment or individual-course enrollment and select your student's courses.

**Step 2:** Calculate the tuition and choose your payment method.

**Step 3:** Fax or mail the form to:

**Keystone National Middle School  
920 Central Road  
Bloomsburg, PA 17815**

**570-784-2129**



920 Central Road  
Bloomsburg, PA 17815

**1-888-880-5488**

[www.keystonemiddleschool.com](http://www.keystonemiddleschool.com)

# STUDENT ENROLLMENT

Please print all information (Your phone number and full street address are required for shipping). This enrollment form can be used to enroll in a grade level or in individual courses.

Student ID # (for current or former Keystone students only) Birthdate Phone

Student Legal Name (First) MI Last

Shipping Address

City State Country Zip

Student's Email

## MIDDLE SCHOOL TUITION REFUND POLICY

To request cancellation, call Student Services at 1-888-880-5488. No refunds are given after 30 days of enrollment. Shipping charges are not refundable.

### Individual-Course Enrollment:

- If a refund is requested within 30 days of enrollment and the workbook is returned in as-new condition, all tuition monies will be refunded.
- \$35 will be withheld for each unreturned, used or damaged workbook.

### Refund Policy for Grade-Level Enrollment:

- Grade-Level Enrollment requires a student maintain enrollment in four core courses and one elective or advanced course.
- If one core course is dropped within 30 days of enrollment, and the workbook is returned in as-new condition, the student will be removed from the Grade-Level Enrollment Package and an \$80 refund will be issued.
- If the elective or advanced course is dropped, no refund will be issued.
- \$35 will be withheld for each unreturned, used or damaged workbook.
- Additional dropped core courses will be refunded according to the "Individual-Course Enrollment" section above.

## ENROLLMENT AGREEMENT

Students who enroll in Keystone National Middle School must have a working knowledge of the English language. Compulsory school age students must have written permission from parent or guardian.

For students enrolling, the listed tuition must accompany their completed and signed Enrollment Form. Keystone National Middle School will email instructions for accessing the student's courses and ship course materials if applicable upon acceptance of student's Enrollment Form. Keystone National Middle School will provide study materials (online or in print) to complete each course, provide examination services, student services and grade report services in a prompt and professional manner. Students have a minimum of eight weeks and a maximum of one calendar year to complete their courses.

All students are protected by our liberal Tuition Refund Policy (see above). This Agreement is not binding until signed by parent/guardian and accepted by Keystone National Middle School. Questions and concerns regarding satisfaction of the terms of this Enrollment Agreement may be directed to the Director of Keystone National Middle School, 1-888-880-5488.

Parent/Guardian Signature (Required) Date

Parent/Guardian First Name Parent/Guardian Last Name

Parent/Guardian Email

# COURSE SELECTION

Choose either grade-level enrollment or individual-course enrollment. See the course catalog for details.

<input checked="" type="checkbox"/>	Unit(s) Requested	Grade Level			<input type="checkbox"/> GRADE-LEVEL ENROLLMENT	<input type="checkbox"/> INDIVIDUAL-COURSE ENROLLMENT	
<b>CORE COURSES</b>							
	Language Arts	6	7	8	<b>\$1499</b> (includes 4 core courses and your choice of 1 elective or 1 advanced course)	\$379	
	Science	6	7	8		\$379	
	Social Science	6	7	8		\$379	
	Mathematics	6	7	8		\$379	
	Algebra 1	—	—	8		\$379	
<b>ADVANCED COURSES</b>							
	Spanish 1	—	—	8		\$379	
	French 1	—	—	8		\$379	
	German 1	—	—	8		\$379	
<b>ELECTIVE COURSES</b>							
	Physical Education	6	7	8	\$279		
	Health	6	7	8	\$279		
	Music	6	7	8	\$279		
	Career Exploration	6	7	8	\$279		
	World Languages	6	7	8	\$279		

Subtotal for All Courses \$ **1499** \$

10% Keystone Family Plan Discount \$ — \$ —

SHIPPING METHOD*		
Ground (Continental US only)	FREE	\$15
Alaska, Hawaii, or PO Box	FREE	\$25
2-Day	\$25	\$25
Next Day	\$35	\$35
International	Please call 1-888-880-5488	

\* The following courses include digital content **only** and do not require shipping: Physical Education, Career Exploration, World Languages, Spanish 1, French 1, and German 1. All other course materials are shipped to students by UPS, FedEx or USPS.

Shipping & Handling \$ \$

**Total Amount Due** \$ \$

## ENROLLMENT PAYMENT METHOD

- Certified Check or Money Order   
  Personal Check (returned check fee: maximum allowable by state law.)   
  Tuition Payment Plan (Complete and attach Tuition Payment Agreement Application)

- Visa   
  MasterCard   
  AMEX   
  Discover

Important for credit card orders: Copy number and expiration date directly from card.

Expiration Date Month: Year: CVV Code:

Credit Card Account Number

**Total Payment Enclosed** \$

Card Holder Signature